



Texas Jail Association

Providing a distinct & unified voice for corrections officers in local jails.

Sharese Hurst, Executive Director · Correctional Management Institute of Texas · 936.294.1687 · sharese@shsu.edu

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Dear Potential Exhibitor,

Enclosed is information regarding the **2023 Jail Management Issues Conference**. This training will bring together approximately 350 jail professionals at the Galveston Island Convention Center in Galveston, Texas, September 11–15, 2023. We hope you will join us this year and take advantage of the chance to make some new contacts with jail personnel and sheriffs from across the state.

The price of a booth will be **\$1000 until the close of business on June 30, 2023**. From July 1, 2023 to the start of the conference, booths will be \$1,200, so book early for the discounted rate. Your exhibit fee will include a 10' x 10' exhibit, three company representatives per booth, with a six-foot, draped table and two chairs. The exhibit hall is not carpeted. Additional exhibit personnel from your company may register for an extra \$100 per person. Representatives can attend all the functions of the conference. **For TV monitors or other audiovisual equipment contact The Events Company at 346-227-5088.**

EXHIBITS

Exhibits will be located on the first floor in Exhibit Hall B. All breakfast and refreshment breaks during exhibit hours are in Exhibit Hall B. Exhibitors must set-up Monday, September 11th from 1:00pm to 4:00pm. Exhibits will open at 4:00pm and a Welcome Reception will take place in the exhibit hall from 4:00pm to 5:30pm. The exhibit area will be open Tuesday at 7:30am for breakfast and will close at 3:00pm. We will reopen on Wednesday at 7:30am and close at 10:30am. Takedown time will be from 10:30am–2:00pm. We encourage all exhibitors to attend our Thursday Evening Dinner and Social. This is an opportunity to mingle with the participants in the Convention Center Ballroom on September 14th from 7:00pm–12:00am. **NO on-site sales are permitted in the Exhibit Hall.**

You may select your preferred booth(s) using the interactive exhibitor floor plan available on the TJA website. **Booths will be assigned on a first come, first serve basis as contracts and payments are received.** Please have your exhibit fee sent to our headquarters as soon as possible in order for TJA to ensure full utilization of exhibit hall space. Only a limited number of spaces will be available, so do not delay making your reservations for a booth and a hotel room.

If you need special accommodations for your booth, please contact Sharese Hurst at (936) 294-1687. For those exhibitors that have an outstanding bill from a previous conference, that balance must be paid before a booth will be assigned. All booth fees must be paid within 30 days of registering or a late fee of \$200 will be applied.

SPONSORSHIP

In addition to exhibiting your products, **or even if you are not able to attend the conference**, please consider sponsorship of conference events as another means of conveying your message to attendees. These events are well attended and sponsors generate a great deal of goodwill through the provision of such amenities. Companies that want to be in the limelight of the Association and receive special recognition for their level of participation at the conference should fill out the Sponsorship Form and return it as soon as possible. **Signage denoting sponsorship will be provided during the conference.**

DOOR PRIZES

If you cannot join the sponsors, but would like to provide a door prize, please indicate that on your application.

SHIPPING INFORMATION

If you need assistance with Freeman Online, please call the Customer Support Center at 888-508-5054 or email Customer Support at ExhibitorSupport@freeman.com.

Freeman will accept crated, boxed or skidded materials beginning Friday, September 7, 2023, between the hours of 8:00am to 3:30pm.

Freeman Advanced Warehouse Shipping Address:

Exhibiting Company Name / Booth # / Texas Jail Association
C/O Jetco/Freeman
3010 Aldine Bender Rd
Houston, TX 77032

Please note: All items and materials that must be brought into the facility may be subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

We are planning a great conference and hope you will be a part of it. Please feel free to contact us should you have questions or require assistance. See you in Galveston!



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